



Level 3 Certificate in In-House Recruitment (CertIHR)

Designed by in-house recruiters, for in-house recruiters, the Certificate in In-house Recruitment (CertIHR) contains all legislation and best practice an in-house recruiter needs in their day-to-day role.

The CertIHR is the only qualification endorsed by the Good Recruitment Campaign, and created by employers. Achieving the qualification will give you an invaluable professional edge, while expanding your knowledge base.

Courses for in-house recruiters



Who is the qualification for?

Designed specifically for in-house recruiters, this qualification is ideal for anyone working in an in-house environment looking to enhance their professional skills in candidate management and experience, personal development, relationship management and their legal and ethical responsibilities. This qualification is taught at Level 3, equivalent to A-Level standard.

How is the qualification taught?

The IRP offers two study options for the completion of the CertIHR, our 12-week distance learning option and the fast-track five-week workshop option. Before sitting your examination you will need to choose from one of nine UK-wide examination venues.

There is also the option to have this qualification delivered through an in-company programme at your office if you have a number of staff you wish to enrol.

Whichever option you choose, you will be provided with all learning materials and your own dedicated study coach to support you through the coursework and examination.

The six units included in the CertIHR are:

RECIHRTC 3-1: Understanding the legal and ethical responsibilities for in-house recruitment

RECIHRTC 3-2: Understanding personal development and performance

RECIHRTC 3-3: Understanding relationship management for in-house recruiters

RECIHRTC 3-4: Understanding the candidate experience

RECIHRTC 3-5: Understanding candidate selection

RECIHRTC 3-6: Understanding candidate sourcing



For full details including results, course content, examinations, course timetable, dates and fees, visit www.rec-irp.uk.com/CertIHR