



Level 4 Diploma in Recruitment Management (DipRM)

Designed to enhance managerial leadership and team development skills, the Diploma in Recruitment Management (DipRM) provides progressive industry-specific learning. Building on the fundamentals, this professional-level qualification provides a broader perspective to give you a competitive edge.

Who is the qualification for?

The Diploma in Recruitment Management is for experienced recruitment professionals who are ready to progress to a management position. This course offers a broader perspective on the recruitment industry, sales, business and management. This qualification is taught at Level 4, which is equivalent to undergraduate level.

How is the qualification taught?

On-demand enrolment and the ability to choose when you take your assessments makes the DipRM easy to fit around work commitments. Units can be completed at any time within a four-year period for maximum flexibility. The DipRM comprises six core units plus two optional units from a choice of five, helping experienced recruiters build in-depth knowledge and skills. Alternatively, enrol on one unit and fill the skills gap you may discover. Whilst we recommend completion of the DipRM in full, each unit is assessed and awarded independently.

Membership benefits

Enrolling on the DipRM results in you receiving complementary student membership of the IRP during your training period. Once qualified, you become eligible to use the letters DipRM after your name, and are entitled to Membership or Fellowship of the IRP (MIRP or FIRP), depending on industry experience.

The mandatory units included are:

- RECTC 4-1: Principles of recruitment sales
- RECTC 4-2: Principles of legal and ethical requirements in recruitment
- RECTC 4-3: Principles of relationship management in recruitment
- RECTC 4-6: Principles of recruitment resource strategies
- RECTC 4-10: Understanding recruitment contracts
- RECTC 3-6: Understanding the principles of assessing people*

The optional units included are:

- RECTC 4-4: Principles of business management for recruitment
- RECTC 4-5: Principles of business development and account management in recruitment
- RECTC 4-7: Understanding finance in recruitment management
- RECTC 4-8: Understanding people management in recruitment
- RECTC 4-9: Principles of marketing in recruitment

**Unit 3-6 is common across both the Level 3 Certificate in Recruitment Practice and the Level 4 Diploma in Recruitment Management qualification, therefore L3 CertRP holders have an exemption at L4 DipRM.*

For full details including exemptions, support, results, unit content, examinations, exam timetables, and course fees, visit www.rec-irp.uk.com/DipRM

